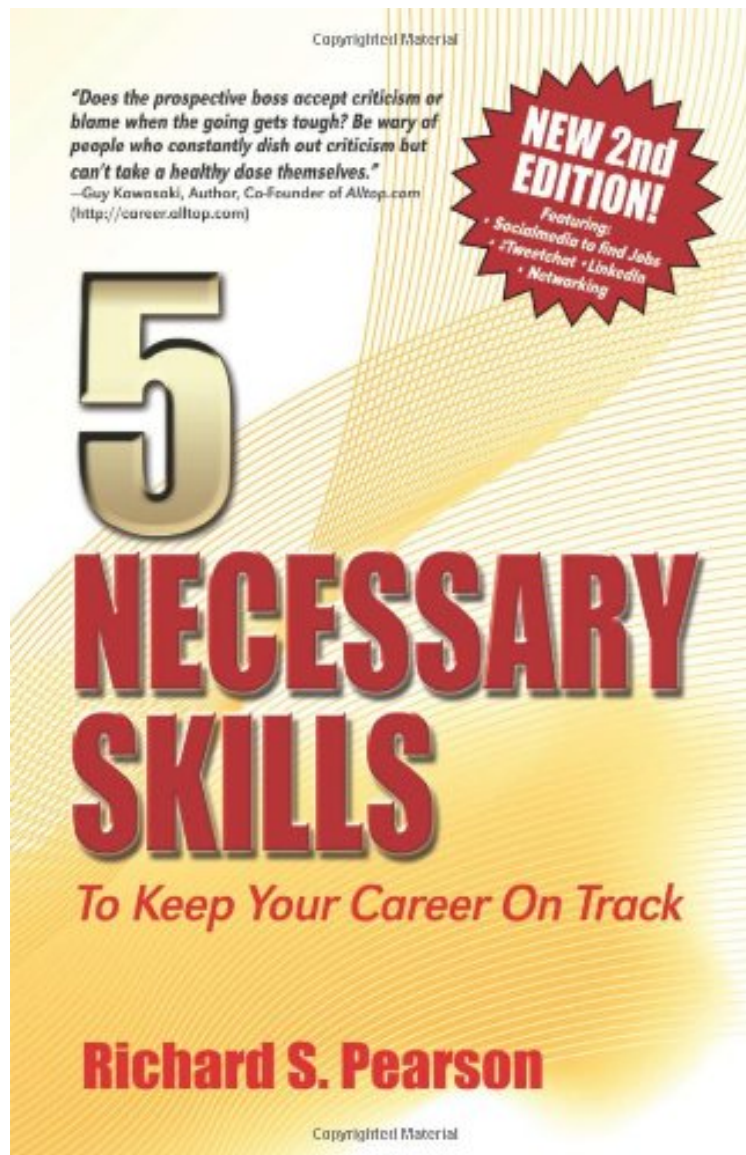


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Richard S Pearson

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The Job-Seeker's BibleThe Future of Jobs: How to Find and Keep the Right Job. This new edition focuses on helping to craft the mindset necessary to maintain continuous employment given the new workplace environment and how we communicate, how companies recruit and hire, your ability to adapt and change, and comprehend the very nature of the jobs you will hold going forward. Whether you're searching for a new job or trying to hang on to the one you have, 5 Necessary Skills will give you the advantages you need. You'll learn: * how to be proactive * how to be cognizant of and recognize what's going on in your company * the importance of networking * the importance of finding a mentor * and how to deal with bad bosses. Those people who exhibit the 5 Necessary Skills are the ones who will get and hold onto the best jobs - and you could be one of them. "Being prepared for the twists and turns and disappointments of today's job market means we have to take control of our lives and gain knowledge about how to handle them."-Carol Kleiman, Author of Winning the Job Game: The New Rules for Finding and Keeping the Job You Want

Well written with real world anecdotes and practical advice which makes this book a quick read and well worth the money spent. The "skills" detailed are excellent tools for those new in workplace, as well as us long-timers. -- JTHFrom the AuthorI wrote this book because of the radical changes I have observed in the US (and Western World) job markets over the past several years. The severe economic downturn -- the Great Recession -- left millions of people unemployed for long periods and most were ill prepared mentally and financially. This resulted in masses of workers seeking the very few available open positions as the economy slowly recovered. To compound the unemployed or under-employed's distress, you now had to go about finding jobs in a complex digital world. Jobs are now posted on Internet job boards, resumes have to be "key-word" matched perfectly for the open position, and you have to network your way in to get an interview. Using social media to network now is the most efficient way to connect with people who can assist you to separate your resume from the masses -- and get you noticed for an interview.